

## **Kitchen Assistant Volunteer**

Name of Team to be placed with:

### **Catering team**

Tasks to be undertaken:

#### **General kitchen duties to include**

- **Washing up**
- **Setting up and clearing away tables**
- **Cleaning of the kitchen work surfaces, dining furniture, walls, floors**
- **Help with deliveries of stock i.e. fruit and vegetables, dry store etc**
- **Assist in preparation of food**

Days and hours needed:

#### **Variable**

- **7.30am – 12 midnight dependant on the event/conference**
- **7 days a week**
- **Days and times to be agreed in advance with catering team**

Qualifications / Experience:

- **Have basic food preparation knowledge**
- **Able to use own initiative**
- **Good level of communication skills**
- **Able to work in a team**
- **No formal qualification required**
- **Able to understand the chefs requirements**

Training:

- **Manual handling training**
- **Induction on health and safety**
- **Equipment set up**